

Director of Community-Based Services

Child and Family Solutions has built a strong reputation in the field of child behavioral health. Since 2005, Child and Family Solutions has been providing evidence-based behavioral health services in the homes and communities of youth suffering from behavioral and emotional challenges. Our mission is to help children and families attain personal, behavioral, emotional and academic goals through consistent, caring and evidence-based interventions in conjunction with meticulous management of outcomes. Our vision is for families and caregivers to identify and develop their strengths to manage the special needs of their children to ensure that they grow into emotionally healthy, caring adults.

Adding to our menu of services, CFS will be providing Supplemental Educational Services for the 2011-2012 school year. CFS is seeking a highly motivated individual to oversee the implementation of services and to coordinate, build and promote this new program. The Director of Community-Based Services will be responsible for clinical leadership, which included providing direction, planning and coordinating of services. The Director of Community-Based Services leads a team of administrative office staff as well as salaried and per diem professionals. Under direct supervision from the CEO, the Director of Community-Based Services supports agency-wide efforts to establish and maintain overall departmental goals and objectives. The must also ensure that services are rendered within the prescribed time frames, funding parameters and agency commitment of goal attainment. The Director of Community-Based Services will also build sound business relationships with school district personnel, consumers and other referral sources.

Requirements

- Master's Degree from an accredited university in education, social work or a related field.
- LCSW or State Educational Administration Certificate strongly preferred.
- Minimum of five years of senior management/supervisory experience including direct clinical experience with proven leadership and training skills.
- Must demonstrate advanced clinical skills in assessment, treatment planning and service implementation.
- Must demonstrate excellent leadership and communication skills.
- Ability to solve practical problems and deal with a variety of situations where limited standardization exists.
- Candidates must have the ability to read, analyze and interpret business and professional periodicals, technical procedures and government regulations.
- Ability to analyze and present reports, business correspondence, procedure manuals and program presentations to the CEO, funding sources, referral sources and other staff members.

- Candidates must have a valid driver's license and availability for statewide travel.
- Must be technologically savvy and demonstrate proficiency in Microsoft Word, PowerPoint and Excel.

CFS recognizes that employees are our most valuable asset. We provide competitive compensation and a comprehensive benefits package, full health benefits, paid vacations, flexible spending accounts and 401K plans.

Please include salary requirements with your cover letter and resume.

EOE

Duties

- Provide leadership, supervision and guidance to all community-based program staff, including, certified teachers, marketing manager, community outreach liaisons, licensed social workers and professional counselors.
- Oversee administrative staff and functions including payroll, billing and client recruitment and personnel.
- Manage the delivery of services to service recipients to ensure that services are individualized, comprehensive and congruent with CFS's mission, policies and service philosophy.
- Provide input to the CEO in annual budget preparation and maintenance.
- Analyze and distribute quarterly and annual reports for funding sources.
- Recommend, develop and implement state or regional growth and innovative service delivery.
- Provide programmatic crisis intervention and maintain compliance with state and district contractual obligations and SES expectations.
- Make appropriate assignments of service recipients for services.
- Must be available to travel within the state if necessary for recruitment, crisis intervention, program development, marketing and/or on site supervisions.
- Build and maintain good community relations, promote a positive image of CFS in the community and initiate opportunities for strategic alliances.
- Ensure the proper employment, direction, supervision, evaluation and compensation for all program staff and the provision of relevant staff orientation, on-going training and staff development opportunities.